

# Pinner Clinic, PA

*A Rich History of Medical Tradition Since 1915*

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Dear Patient:

Welcome to Pinner Clinic! We are delighted that you have chosen us to be your primary healthcare provider. Each of our physicians and nurse practitioner are board certified in Family Medicine. We can care for you and your entire family, regardless of age or gender.

Our mission is to provide you with outstanding quality health care. To help us do this, we need certain information from you. ***Please complete the following forms (included in this patient welcome packet) and bring them with you to your first appointment:***

1. Patient Demographic Sheet
2. Compound Authorization for Release (This form allows us to release information to a family member or friend)
3. Financial Policy
4. Receipt of Notice of Privacy Practices
5. Pinner Clinic Patient Health Assessment
6. Pinner Clinic PCMH Questionnaire
7. HIPAA Compliant Authorization for Release of Health Information (This form allows us to request your medical records from other physicians)

In addition to the completed forms, **please bring your driver's license/photo identification, insurance cards, and all current medications, supplements and vitamins you are taking** (bring original containers if possible). Please arrive 15 minutes prior to your scheduled appointment to give our front desk staff time to meet you and process your paperwork before your scheduled appointment time.

During your first visit, you will establish a relationship with one of our physicians whom you may have designated to be your primary care physician (PCP). After your first visit, we will make every effort to schedule you with your PCP when you call for an appointment. Our nurse practitioner works very closely and under the direction of our physicians. In the event your PCP is unavailable, and your medical problem is urgent in nature, one of the other physicians or the nurse practitioner will be available to address your needs.

It is our goal to be available when you need us. We have time allotted every day to work in patients who are sick and need to be seen quickly. If you do not have an appointment but would like to be seen, we encourage you to use our walk-in service. Appointments are not taken for the walk-in service, and you will be seen by the first available provider. If he/she is not your regular physician, please be assured he/she will have all the necessary information and full access to your medical record in order to make excellent decisions regarding your care.

We are open from 7:30 AM to 5:00 PM Monday through Friday. Should you need care after office hours, there is always a provider on-call 24 hours a day, 7 days a week. We are also open every Saturday from 9:00 AM to Noon for urgent care needs.

If you have any questions, please do not hesitate to call us at 803-945-7475. We are here to help. Again, welcome to Pinner Clinic. We are happy to have you as a new member of our family and can't wait to meet you!